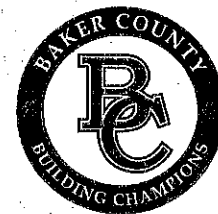




# Baker County Public Schools



Sherrie Raulerson, Superintendent of Schools

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*"The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."*

AGENDA SCHOOL BOARD MEETING (Open to the Public) Monday, April 19, 2021 - 5:00 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)			
SUPPLEMENTAL MINUTE BOOK #49 PAGE #18			
I.	A. Invocation B. Pledge of Allegiance		
II.	CALL TO ORDER – 5:00 P.M.		
III.	ROLL CALL OF MEMBERS		
IV.	PUBLIC HEARINGS – 5:05 P.M. (if any)		
V.	RECOGNITIONS / PRESENTATIONS		
	➤ Recognize Retiree Lynn Miller (Hire Date: 08/13/1984 ; Retire Date: 05/29/2020)		
VI.	APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA		
VII.	REMOVAL OF ROUTINE ITEMS		
VIII.	APPROVAL OF ITEMS FOR ACTION		
	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on April 19, 2021.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the April 5, 2021, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the March 2021 District Property Inventory.	Denny Wells (259-5420)
	A.	4. Approval of Out of State Travel for the Baker County High School Football Team and Coaches to Adel, Georgia on June 24, 2021, to Participate in Football Camp at Cook High School.	Johnnie Jacobs (259-6286)

Baker County School Board Meeting Agenda (Monday, April 19, 2021) - Page 1 of 9

Minute Book # 39

Supplemental Minute Book #49 Page #18

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

#### DISTRICT SCHOOL BOARD MEMBERS

Tiffany McInarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

A.	5.	Approval of the Grant Proposal, "Elementary and Secondary Schools Emergency Relief (ESSER II) Fund Under the Coronavirus Response and Relief Supplemental (CRRSA) Act" in the Amount of \$3,890,641.00. New / Entitlement / Federal / No Matching	Traci Wheeler (259-6776)
A.	6.	Approval of the Grant Proposal, "Title V, Part B Subpart 2: Rural and Low Income Schools Program (RLIS)" in the Amount of \$117,788.00. New / Entitlement / Federal / No Matching	Traci Wheeler (259-6776)
A.	7.	Approval of the Grant Proposal, "High Quality Curriculum for Reading" in the Amount of \$36,950.00. New / Entitlement / Federal / No Matching	Traci Wheeler (259-6776)
A.	8.	Approval of Amendment to Grant Proposal "Adult Education and Family Literacy Corrections Education Programs" in the Amount of \$2,490.00 for a Total Budget of \$60,020.00. Amendment / Federal / No Matching	Carrie Dopson (259-0408)
A.	9.	Approval of Amendment to Grant Proposal "Strengthening Career & Technical Education for the 21st Century Act - Perkins V Secondary" in the Amount of \$5,656.00 for a Total Budget of \$54,940.00. Amendment / Federal / No Matching	Carrie Dopson (259-0408)
A.	10.	Approval of Amendment to Grant Proposal "Strengthening Career & Technical Education for the 21st Century Act - Perkins V Secondary" to Include Roll Forward Funds in the Amount of \$3,373.00 for a Total Budget of \$58,313.00. Amendment / Federal / No Matching	Carrie Dopson (259-0408)
A.	11.	Approval of Amendment to Grant Proposal "Strengthening Career & Technical Education for the 21st Century Act - Perkins V Secondary" to Extend the Project Period Through August 31, 2021. Amendment / Federal / No Matching	Carrie Dopson (259-0408)
A.	12.	Approval of Agreement with The School Board of Seminole County on Behalf of the East Coast Technical Assistance Center (ECTAC) for Technical Assistance to Baker County Title I and Other Specified Elementary and Secondary Education Act (ESEA) Programs.	Traci Wheeler (259-6776)
B.		Approval of Removed Routine Items.	N/A
C.		Approval to De-authorize and Dispose of Property #19311 (Conference Table) on the Superintendent's Office Property List. (Broken Beyond Repair Item Will be Disposed of When Possible.)	Everett Murphy (259-0429)
D.		Approval to Adopt 2021-2022 English Language Arts Instructional Materials / Textbooks. (Itemized List Included.)	Everett Murphy (259-0429)
E.		Approval of the Affiliation Agreement with Florida Gateway College to Provide Educational Experiences for Selected College Interns Effective July 1, 2021 - June 30, 2022.	Robin Mobley (259-0429)
<b>IX. CITIZEN INPUT</b> <i>(A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to ten (10) minutes.)</i>			

<b>X.</b>	<b>INFORMATION AND ANNOUNCEMENTS</b>	
<b>XI.</b>	<b>ADJOURN</b>	

**NOTICE**

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

**PERSONNEL ITEMS LIST FOR APPROVAL ON APRIL 19, 2021**

**RESIGNATION LIST FOR APPROVAL ON APRIL 19, 2021**

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Haynes	Candace			Custodian (261 Days, 5.5 Hours)	Baker County Middle School	April 8, 2021
Rodgers	Angela		Previously on One Year Leave of Absence (July 31, 2020 - May 31, 2021)	Teacher, Science M/J (197 Days)	Baker County Middle School	May 29, 2020

**EMPLOYMENT LIST FOR APPROVAL ON APRIL 19, 2021**

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Branch	Michael		Initial Employment / Replacing Carol Kanost	Bus Driver (186 Days, 5.5 Hours)	Transportation	March 30, 2021
Dopson	Kellen		Initial Employment / Replacing Randall Crawford	Teacher, Eighth Grade Science (197 Days)	Baker County Middle School	March 30, 2021
Harris	Norma Marie		Initial Employment / Replacing Kaitlynn Davis	Custodian (261 Days, 5.5 Hours)	Baker County High School	April 1, 2021
Orender	Aaron Crews		Initial Employment / Replacing Alana Brady	Teacher, Science (197 Days)	Baker County Middle School	April 1, 2021

**REAPPOINTMENT LIST FOR APPROVAL ON APRIL 19, 2021**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE DATES
Ambrose	Mary Theresa		Executive Director of Finance / Support Services (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Anderson	Naomi		Vice-Principal (261 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Bradley	Tina		Specialist / Manager Health Services (197 Days)	Family Service Center	Annual Contract (Pending Availability of Funding)	2021-2022
Cannon	Stephen		Vice-Principal (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON APRIL 19, 2021						
LAST NAME	FIRST NAME	MT	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Crawford	John David		Director of School Safety and Auxiliary Services (261 Days)	Maintenance	Annual Contract (Pending Availability of Funding)	2021-2022
Dopson	Carrie		Director of Career and Adult Education (261 Days)	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2021-2022
Fraser	Deborah		Principal (261 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Green	Lynn		Principal (261 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Green	Michael		Director of Exceptional Student Education (261 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Gurganious	Donna		Assistant Principal (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Hill	Thomas		Principal (261 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Horne	Kelly		Principal (261 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Jacobs	Johnnie		Principal (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Jones	Bonnie		Principal (261 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Mann	Denise		Assistant Principal (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Murphy	Everett Allen		Executive Director of Teaching and Learning (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2021-2022
Murphy	Kelley		Assistant Principal (240 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Norman	Ashton		Assistant Principal (261 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Payne	Jennifer		Assistant Principal (240 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Peterson	Wayne		Assistant Principal (261 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON APRIL 19, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Staples	John		Director of Transportation (261 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Tarte	Tonya		Director of Nutrition Services (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Wells	Franklin Denny		Director of Facilities and Maintenance (261 Days)	Maintenance	Annual Contract (Pending Availability of Funding)	2021-2022
Wheeler	Traci		Director of Accountability and Special Programs (261 Days)	District Title I Office	Annual Contract (Pending Availability of Funding)	2021-2022

EXTRA DUTY LIST FOR APPROVAL ON APRIL 19, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Allen	Shelley		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Barrett	Ashley		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Barrett	Ashley		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Boatright	Deanna		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Callahan	Angela		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Dugger	Tabitha		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Dugger	Tabitha		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Eiserman	Melissa		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Elledge	Thomas		Summer Technology Support Services	\$30.88 Per Hour / Maximum 120 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Gibson	Latrelle		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021

**EXTRA DUTY LIST FOR APPROVAL ON APRIL 19, 2021**

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Gregonis	Vincent		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Hall	Cynthia		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Harrison	Michael		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Haynes	Candace		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Horne	Ridge		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Jackson	Autumn		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Jackson	Sherri		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Kittrell	Jessica		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Linn	Janet		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Lokey	Tyler		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Marsh	Chelsea		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
McCullough	Tammy		Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	April 5, 2021 - May 26, 2021
McDonald	Kaley		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
McLeod	Mykayla		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Mosley	Pamela		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Reagan	Elisa		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021

EXTRA DUTY LIST FOR APPROVAL ON APRIL 19, 2021						
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES	
Rhoden	Gracemarie		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021	
Rhoden	Katie		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021	
Rice	Tammy		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021	
Sheridan	Kathleen		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021	
Shivers	Amanda		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021	
Smith	Angela		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021	
South	Susie Marie		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021	
Southey	Laurie		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021	
Starling	Jennifer		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021	
Taylor	Joshua		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021	
Thacker	Myriah		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021	
Wendel	Scott		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021	
Wignall	Staci		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021	

SUPPLEMENT LIST FOR APPROVAL ON APRIL 19, 2021						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Brady	Alana	RESCIND Previously Approved on June 2, 2020	RESCIND Baker County Middle School	RESCIND Robotics Club	RESCIND Board Approved Rate	RESCIND 2021-2022 Effective February 8, 2021

**SUPPLEMENT LIST FOR APPROVAL ON APRIL 19, 2021**

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Odom	Jessica		Baker County Middle School	STEM Robotics Club	Board Approved Rate	2021-2022 Effective February 9, 2021

**STIPEND LIST FOR APPROVAL ON APRIL 19, 2021**

LAST NAME	FIRST NAME	MT	ASSIGNMENT	AMOUNT	EFFECTIVE
Griffin	Andrea		PDCP Mentor to Melissa Eiserman - 3rd Year	\$500.00 Flat Rate / Funding Source: Federal	May 21, 2021
Hughes	Lindsey		Annual Reading Stipend: 2020-2021 School Year	\$500.00 Flat Rate / Funding Source: Federal	July 31, 2020 - May 31, 2021
Jackson	Autumn		PDCP Mentor to Vincent Gregonis - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Jackson	Autumn		PDCP Mentor to Michael Harrison - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Jackson	Autumn		PDCP Mentor to Tammy Rice - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Lambright	Robert		PDCP Mentor to Garret Combs - 2nd Year	\$500.00 Flat Rate / Funding Source: Federal	May 21, 2021
Lowther	Elena		PDCP Mentor to Matthew Strickland - 2nd Year	\$500.00 Flat Rate / Funding Source: Federal	May 21, 2021
Mosley	Pamela		Annual Reading Stipend: 2020-2021 School Year	\$500.00 Flat Rate / Funding Source: Federal	July 31, 2020 - May 31, 2021
Smith	Andrea		PDCP Mentor to Corey Cantrell - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Smith	Andrea		PDCP Mentor to Candace Haynes - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Smith	Andrea		PDCP Mentor to Tyler Lokey - 2nd Year	\$500.00 Flat Rate / Funding Source: Federal	May 21, 2021
Smith	Andrea		PDCP Mentor to Tammy McCullough - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021

**OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON APRIL 19, 2021**

LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Harrison	Robert D.	Driver's Education Instructor - Summer 2021	\$32.17 Per Hour / As Needed / Funding Source General	April 1, 2021 - June 30, 2021
Norman	Kelley	High School Drama	\$3,000.00 Flat Rate / Funding Source: General	August 10, 2020 - June 30, 2021

**LEAVE LIST FOR APPROVAL ON APRIL 19, 2021**

LAST NAME	FIRST NAME	MT	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Dunnington	Amanda		36 Days	Personal Leave Without Pay - Personal / Extended	April 12, 2021 - May 31, 2021
Farley	Kim		30 Days	Personal Leave Without Pay - Medical	March 4, 2021 - April 21, 2021
Holton	Carrie		14 Days	Personal Leave Without Pay - Medical	March 1, 2021 - March 18, 2021



SUBSTITUTE LIST FOR APPROVAL ON APRIL 19, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lambright	Jesse		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 30, 2021

**MINUTES**  
**SCHOOL BOARD MEETING**  
**(Open to the Public)**  
**Monday, April 5, 2021 - 5:00 p.m.**  
**District School Board Room (270 South Boulevard East, Macclenny, Florida)**

**SUPPLEMENTAL MINUTE BOOK #49 PAGE #17**

The Baker County School Board met on Monday, April 5, 2021, at 5:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Paula T. Barton announced that David Crawford was going to give the invocation followed by the Pledge of Allegiance led by Michael Green.

**CALL TO ORDER – 5:00 P.M.**

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McNarnay, Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), and Amanda Hodges. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

**PUBLIC HEARINGS – 5:05 P.M. (if any)**

- **Approval of School Board Policies (New / Revised): 2.20\*+, 3.060+, 3.14+, 3.410+, 4.01\*+, 4.025, 4.120+, 4.150+, 4.210, 5.040\*, 5.05, 5.130\*, 5.19\*+, 6.103\*, 6.190\*, 6.250\*, 7.251**

Chairperson Barton called the public hearing to order and opened the floor for public comment on this agenda item. No individual in the audience addressed the Board on this item. Therefore, Chairperson Barton closed the public hearing on this item. She then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.

- **1st Public Hearing on “2021 Textbook Adoption - English Language Arts” (*Notice: Request for Approval of Textbook Adoption Materials Will Be Made at the Monday, April 19, 2021, School Board Meeting.*)**

The purpose of this hearing was to hold the 1<sup>st</sup> Public Hearing on “2021 Textbook Adoption - English Language Arts.” Chairperson Barton called the public hearing to order and opened the floor for public comment. No one in the audience addressed the School Board regarding this topic. Therefore, Chairperson Barton closed the public hearing on this item. She then entertained a motion from the Board on it. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

## RECOGNITIONS / PRESENTATIONS

- **Recognize Retiree Debra Foster** (*Hire Date: 08/25/1986 ; Retire Date: 03/03/2021*)

Superintendent Raulerson presented retiree Debra Foster with a restaurant gift card for her years of service to our district.

## APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

- **A.1. Personnel Items, Reappointment List: Approval to Correct Reappointment Form for Angela Bailey – From Annual Contract (Pending Availability of Funding) to Year to Year Continuous Employee.**

Chairperson Barton read the above noted recommended revisions to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.

## REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

## APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on April 5, 2021.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the March 15, 2021, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of Budget Amendment to Grant Proposal "IDEA, Part B, Preschool" Entitlement to Include 2019-2020 Roll Forward Funds in the Amount of \$3,739.86 for a Total Budget of \$63,023.86. Federal / No Matching	Michael Green (259-0444)
	A.	4. Approval of Amendment to Grant Proposal "IDEA, Part B, K-12" Entitlement to Include 2019-2020 Roll Forward Funds in the Amount of \$54,308.21 for a Total Budget of \$1,206,376.21. Federal / No Matching	Michael Green (259-0444)
	A.	5. Approval of Amendment to Grant Proposal Title II, Part A - Supporting Effective Instruction to Include 2019-2020 Roll Forward Funds in the Amount of \$6,494.77 for a Total Budget of \$264,828.77. Federal / No Matching	Allen Murphy (259-0429)
	A.	6. Approval of Amendment to Grant Proposal Title IV - Student Support and Academic Enrichment to Include 2019-2020 Roll Forward Funds in the Amount of \$17,848.98 for a Total Budget of \$111,649.98. Federal / No Matching	Allen Murphy (259-0429)

A.	7.	<b>Approval of Amendment to Grant Proposal Title I, Part A - Improving the Academic Achievement of the Disadvantaged to Include 2019-2020 Roll Forward Funds in the Amount of \$93,006.18 for a Total Budget of \$1,519,747.18. Federal / No Matching</b>	Traci Wheeler (259-6776)
A.	8.	<b>Approval of Amendment to Grant Proposal Title V, Part B, Subpart A - Rural &amp; Low Income Schools Program to Include Reallocation Funds in the Amount of \$231.00 for a Total Budget of \$118,019.00. Federal / No Matching</b>	Traci Wheeler (259-6776)
A.	9.	<b>Approval of Amendment to Grant Proposal 2020-2021 Safety and Security of School Buildings to Include Additional Funds in the Amount of \$2,000.00 for a Total Budget of \$73,152.00. State / No Matching</b>	David Crawford (259-0432)
A.	10.	<b>Approval of the Financial Reports for the Month Ending February 28, 2021.</b>	Teri Ambrose (259-0418)
		Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
B.		<b>Approval of Removed Routine Items.</b>	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	
C.		<b>Approval to Renew Agreement with Charlton County Board of Education for the 2021-2022 School Year.</b>	Traci Wheeler (259-6776)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.	
D.		<b>Approval of the 2020-2022 School Health Services Plan. (Only Change is the Addition of Section 25 on Page 12.)</b>	Tina Bradley (259-0476)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McInarnay. The motion carried 5-0.	
E.		<b>Approval to Declare Structural Repairs to Memorial Stadium an Emergency and Forgo Normal Bidding Procedures.</b>	Denny Wells (259-5420)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.	

### CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

### INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson noted that testing season is upon us! She stated data drives instruction and it is important to know where our children are.

### **NOTICE**

*Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.*

### **PERSONNEL ITEMS LIST FOR APPROVAL ON APRIL 5, 2021**

#### **RESIGNATION LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Charko	Deborah		Retirement	Career Specialist (197 Days)	Baker County High School	May 31, 2021
Davis	Kaitlynn			Custodian (261 Days, 5.5 Hours)	Baker County High School	March 17, 2021
Gibbs	Tammy		Retirement	Teacher, Other Career and Voc Tech (197 days)	Baker County High School	May 31, 2021
Kosier	Pamela		Retirement	Teacher, Science (197 Days)	Baker County High School	May 31, 2021
McLelland	Linda			Teacher, Emotional Behavioral Disabilities (197 Days)	Baker County High School	February 11, 2021
Sharman	Stephanie		Retirement	Secretary Pupil Personnel Services (261 Day)	Baker County High School	June 30, 2021
Stoops	Carol		Retirement	Teacher, Intellectual Disabilities (197 Days)	Baker County High School	May 31, 2021

#### **EMPLOYMENT LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Williams Jr.	Gregory		Initial Employment / Replacing Camron Mobely	Custodian (197 Days, 8 Hours)	Baker County High School	March 15, 2021

#### **REAPPOINTMENT LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Allen	Joshua		Specialist / Manager, Psychological Services (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Bailey	Angela		Data Processor (261 Days, 5 Hours)	Career and Adult Education	Year to Year Continuous Employee	2021-2022
Crawford	Shirley		Executive Secretary to Associate Superintendent of Human Resources (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2021-2022
Crews	Angela		Secretary, Exceptional Student Education (261 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022

**REAPPOINTMENT LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Davis	Brandy		Secretary II, Career and Adult Education (261 Days)	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2021-2022
Elledge	Thomas		Teacher, Instructional Technology K-12 (197 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Grant	Brook		Mental Health Counselor (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Green	Kim		Certification Specialist (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Griffis	Lily		Mental Health Counselor (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Knabb	Susan		District Secretary II (261 Days)	District Title I Office	Annual Contract (Pending Availability of Funding)	2021-2022
Lankford	Theresa		Finance Aide I - Human Resources / Finance (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Lee	Alease		Secretary, Exceptional Student Education (261 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Manalo	Lara		School Psychologist (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Mills	Lakisha		Case Manager (216 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Myer	Deanne		Staffing Specialist (197 Day)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Neal	Korie		Mental Health Counselor (197 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Parker	Cassandra		Case Manager (216 Days)	Student Services	Annual Contract (Pending Availability of Funding)	2021-2022
Sands	Patricia		Teacher, Adult Education, Part-Time / As Needed	Career and Adult Education	Annual Contract (Pending Availability of Funding)	2021-2022
Sirk	Joy		Executive Secretary to the Executive Director of Teaching and Learning (261 Days)	Superintendent's Office	Annual Contract (Pending Availability of Funding)	2021-2022
Surrency	Everett		Facilities Maintenance Worker (261 Days, 8 Hours)	Maintenance	Annual Contract (Pending Availability of Funding)	2021-2022

**REAPPOINTMENT LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	MT	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE DATES
Woolery	Julie		Maintenance Secretary (261 Days)	Maintenance	Annual Contract (Pending Availability of Funding)	2021-2022

**EXTRA DUTY LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	MT	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bailey	Angela		Provide Clerical Support Beyond Contractual Hours for Adult Education and Testing	Regular Hourly Rate / As Needed / Funding Source: Federal & General	July 1, 2021 - June 30, 2022
Boatright	Steve		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Bradley	Tina		Health Services Specialist	Regular Hourly Rate / 150 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Branch	Heather		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Brewin	Kelly		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Bullard	Sarah		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Coleman	Karen		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Combs	Stephanie		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Davis	Brenda		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Gernhard	Joyce		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Goodwin	Sandra		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Harvey	Tammie		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Kennedy	Cheryl		Medication Training Facilitator	Regular Hourly Rate / Maximum 7.5 Hours / Funding Source: General	July 22, 2021
McCart	Maggie		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021

**EXTRA DUTY LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Norman	Tiffany		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Sarafin	Rachael		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Sharman	Kristin		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Smith	Wendy		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Staier	Brandi		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Sullivan	Kimberly		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Wurst	Erin		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021

**SUPPLEMENT LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Allen	Joshua		Student Services	Specialist / Manager Psychologist	Board Approved Rate	2021-2022
Bradley	Tina		Family Service Center	Health Services	Board Approved Rate	2021-2022
Bradley	Tina		Family Service Center	Health Services Specialist	Board Approved Rate	2021-2022
Grant	Brooke		Student Services	Mental Health Counselor	Board Approved Rate	2021-2022
Griffis	Lily		Student Services	Mental Health Counselor	Board Approved Rate	2021-2022
Lewis	Jane Anne		Student Services	Special Olympics Coordinator	Board Approved Rate	2021-2022
Manalo	Lara		Student Services	School Psychologist	Board Approved Rate	2021-2022
Manos	George		Student Services	School Psychologist	Board Approved Rate	2021-2022
McCray	Beverly		Student Services	Staffing Specialist	Board Approved Rate	2021-2022
Mills	Lakisha		Student Services	Case Manager	Board Approved Rate	2021-2022
Myer	Deanne		Student Services	Staffing Specialist	Board Approved Rate	2021-2022
Neal	Korie		Student Services	Mental Health Counselor	Board Approved Rate	2021-2022



**SUPPLEMENT LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Parker	Cassandra		Student Services	Case Manager	Board Approved Rate	2021-2022

**LEAVE LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Lee	Lucious		3 Days	Illness in the Line of Duty	January 5, 2021 - January 7, 2021
Lee	Lucious		9.667 Days	Personal Leave Without Pay - Medical	January 8, 2021 - January 22, 2021
Monds	Joseph		6 Days	Personal Leave Without Pay - Medical	February 10, 2021 - February 17, 2021
Monds	Joseph		.375 Day	Illness in the Line of Duty	February 24, 2021
Monds	Joseph		.1875 Day	Illness in the Line of Duty	March 1, 2021
Minshaw	Lesley		59 Days	Personal Leave Without Pay - Medical / Extended	March 2, 2021 - May 31, 2021
Thomas	Baleigh		197 Days	Personal Leave Without Pay - Personal / Extended	February 17, 2021 - February 16, 2022

**SUBSTITUTE LIST FOR APPROVAL ON APRIL 5, 2021**

LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bailes	William		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 11, 2021
Hayden	Bonnie		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	March 17, 2021
Howell	Noah		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 9, 2021
Nunez	Kalyn		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	March 16, 2021

**ADJOURNMENT FROM APRIL 5, 2021, SCHOOL BOARD MEETING**

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.

**Paula T. Barton, Board Chairperson**

**Sherrie Raulerson, Superintendent of Schools**



# Baker County School District

F.D. (Denny Wells), Director  
270 Jonathan Street – Macclenny, Florida 32063  
904-259-5420



March 30, 2021

Mrs. Sherrie Raulerson  
Superintendent of Schools  
Baker County School District  
370 South Blvd. East  
Macclenny, Florida

Dear Mrs. Raulerson:

I would like to request the School Board review and approve the District Property Report for **March, 2021.**

Should you have any questions concerning this request, please feel free to contact me at your convenience.

Sincerely yours,

A large, stylized handwritten signature in black ink, appearing to read "F.D. Wells". The signature is written over the "Sincerely yours," and extends downwards with a long, decorative flourish.

F.D. Wells,  
Director of Facilities and Maintenance

MARCH 2021	BEGINNING BALANCE	ACQUISITIONS	TRANS IN	TRADE INS	TOTALS	TRANS OUT	STOLEN	TOTALS	ENDING	CHANGE IN BALANCE
	B C H S - 0012	ACQUISITIONS	TRANS IN	TRADE INS	TOTALS	TRANS OUT	STOLEN	TOTALS	ENDING	CHANGE IN BALANCE
	\$1,209,872.32	\$ -	\$ -		\$0.00	\$ -		\$0.00	\$1,209,872.32	\$0.00
	M E S - 0013	\$168,319.78	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$168,319.78	\$0.00
	PREK-KDG CTR - 0022	\$412,614.91	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$412,614.91	\$0.00
	K I S - 0031	\$239,933.80	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$239,933.80	\$0.00
	B C M S - 0032	\$833,079.41	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$833,079.41	\$0.00
	W E S - 0091	\$271,045.67	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$271,045.67	\$0.00
	SURPLUS - 0099	\$0.00	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$0.00	\$0.00
	IN ACTIVE - 1111	\$0.00	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$0.00	\$0.00
	READ CLINIC - 2013	\$54,005.44	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$54,005.44	\$0.00
	BUS SHOP/VECH 2222	\$7,546,985.00	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$7,546,985.00	\$0.00
	MAINT/VECH 3333	\$199,468.93	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$199,468.93	\$0.00
	CHAP 1 - M E S - 4013	\$97,761.61	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$97,761.61	\$0.00
	CHAP 1 - KIS - 4031	\$5,371.85	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$5,371.85	\$0.00
	CHAP 1 - BOMS - 4032	\$0.00	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$0.00	\$0.00
	CHAP 1 - WES - 4091	\$77,080.96	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$77,080.96	\$0.00
	GUST-LAND/VECH 4444	\$200,549.19	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$200,549.19	\$0.00
	VO. / ADULT ED - 5012	\$172,926.90	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$172,926.90	\$0.00
	VO. / ADULT ED - 5032	\$6,540.61	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$6,540.61	\$0.00
	TECHNOLOGY - 6665	\$729,539.39	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$729,539.39	\$0.00
	TECH/VECH 6866	\$78,248.00	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$78,248.00	\$0.00
	CURRENT MISSING - 7777	\$0.00	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$0.00	\$0.00
	PRIOR MISSING 05 - 8888	\$324,074.75	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$324,074.75	\$0.00
	SUB TOTAL PAGE ONE	\$12,677,408.32	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$12,677,408.32	\$0.00
	OO OFF - 9001	\$414,929.12	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$414,929.12	\$0.00
	BUS SHOP - 9002	\$82,464.88	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$82,464.88	\$0.00
	MAINT. - 9003	\$227,150.01	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$227,150.01	\$0.00
	W-HSE - 9004	\$31,161.10	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$31,161.10	\$0.00
	FAMILY SER - 9005	\$58,869.32	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$58,869.32	\$0.00
	STUDENT SER - 9006	\$186,720.30	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$186,720.30	\$0.00
	ALT SCH - 9007	\$71,167.24	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$71,167.24	\$0.00
	VO. / ADULT ED - 9008	\$116,321.03	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$116,321.03	\$0.00
	LAND / GUST 9009	\$405,001.13	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$405,001.13	\$0.00
	SUPT. OFFICE - 9010	\$47,800.99	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$47,800.99	\$0.00
	SOUTHSIDE - 9021	\$7,037.00	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$7,037.00	\$0.00
	DEAD FILE - 9999	\$955,376.77	\$ -	\$ -	\$0.00	\$ -		\$0.00	\$955,376.77	\$0.00
	TOTAL	\$15,280,384.21	\$ -	\$ -	\$0.00	\$0.00	\$ -	\$0.00	\$15,280,384.21	\$0.00
						Dead File Adjustment			\$955,376.77	
						Final Property Total			\$14,325,007.44	

# Baker County High School



*Johnnie Jacobs*  
Principal

*Steve Cannon*  
Vice-Principal

*Denise Mann*  
Assistant Principal

*Donna Gurganious*  
Assistant Principal

March 29, 2021

Sherrie Raulerson, Superintendent  
School Board Members  
270 South Boulevard East  
Macclenny, FL 32063

Dear Superintendent Raulerson and Baker County School Board Members:

The purpose of this letter is to request permission for the Baker County Football team to travel to Adel, Georgia to attend a team football camp at Cook High School. This will be a one-day event on June 24<sup>th</sup>. We will leave the high school at 7:00am. The camp concludes at Noon. After we eat, we will return to the high school at 2:30pm. Staff that will be traveling with the team will be as follows: Head Coach Kevin Mays and Assistant Coaches Brock Canaday, Scott McDonald, Corey Cantrell, Freddie Smith, Hank Farmer, and George Richard. I have added the agenda for the camp.

(2021)

Thank you for your consideration in this matter.

Sincerely,

  
Johnnie Jacobs, Principal  
Baker County High School

*One Wildcat Drive ~ Glen St. Mary, Florida 32040 ~ (904)259-6286*

*"Preparing Individuals to be Lifelong Learners, Self-Sufficient,  
and Responsible Citizens of Good Character"*

**DATE:** June 24th

**TIME:** 9:00am - 12:00 pm

**FORMAT:** 3 teams on each end of the field ( 6 teams total at OTA )

**FIRST SESSION ( Inside Run ) 20 minutes** For example:

Team A- TCC

Team B-

Baker

Team C-

Chiles

Teams A and B will run inside plays at Team C defense for 6 minutes (horn)

Team A and C will run inside plays at Team B defense for 6 minutes (horn)

Team B and C will run inside plays at Team A defense for 6 minutes (horn)

This will be the first 20-minute session.

**2nd SESSION ( Pass / Perimeter Run ) 20 minutes**

Same format as above as far as O vs D

Most teams will use this as a chance to throw more and work on pass pro and throw in an outside run play on occasion.

**3rd session ( Situational )**

This will be scripted and sent to all head coaches before the OTA date.

Example: Team A on offense, Team B on defense. There will be a 4 play situational script that all coaches will have prior to the OTA.

Example script: Play 1 1st and 10 40 yard line, middle of the field

Play 2 3rd and 6 31 yard line, right hash

Play 3 2nd and 15 30 yard line, left hash

Play 4 4th and goal 6 yard line, middle, (need a TD to win)

Next would be Team C offense vs Team A defense

Format would rotate until the 20 minutes is up.

5-10 minutes for transition then repeat with 2 different teams

If time permits we will do this process 3 times if it doesn't that's ok too. We will all get a lot of reps.

\* Lunch will be provided to take with you or eat here.

# GRANT PROPOSAL SUMMARY REQUEST FOR BOARD APPROVAL

Board  
Approval Status

(MUST BE TYPED)

<b>NAME OF GRANT PROPOSAL</b>	<i>Elementary and Secondary Schools Emergency Relief (ESSER II) Fund under the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act</i>
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**TYPE OF GRANT:**

☒ New ☐ Continuation ☐ Amendment ☒ Entitlement ☐ Competitive

<b>CONTACT PERSON:</b>	<i>Traci Wheeler</i>
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<b>CONTACT PHONE NUMBER:</b>	<i>904-259-6776</i>
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<b>AMOUNT REQUESTED:</b>	<i>\$3,890,641.00</i>
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**SOURCE:** ☒ Federal ☐ State ☐ Other: \_\_\_\_\_

**LOCAL MATCHING FUNDS REQUESTED:**

☒ No

☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ \_\_\_\_\_  
☐ In-Kind Amount \$ \_\_\_\_\_

<b>LIST SPECIFIC IN-KIND CONTRIBUTIONS</b>

<b>PROJECT DESCRIPTION</b> <i>(If additional space is needed, attachments may be used)</i>
<i>The ESSER II funds are provided to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools in Florida. This includes helping school districts maintain high-quality learning environments and measure and effectively address significant learning loss.</i>

<b>HOW WILL FUNDS BE USED</b> <i>(If additional space is needed, attachments may be used)</i>
<i>Funds will be used for planning and implementing activities related to summer learning and to address learning loss including implementing evidence-based activities to meet the needs of students. Additionally, funds will be used for school facility repairs and improvements to improve the indoor air quality in school facilities.</i>

**SUBMITTED BY:** Traci Wheeler **DATE:** March 30, 2021

# GRANT PROPOSAL SUMMARY REQUEST FOR BOARD APPROVAL

Board  
Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL

Title V, Part B Subpart 2: Rural & Low-Income  
Schools Program (RLIS)

TYPE OF GRANT:

☒ New ☐ Continuation ☐ Amendment ☒ Entitlement ☐ Competitive

CONTACT PERSON:

Traci Wheeler

CONTACT PHONE NUMBER:

904-259-6776

AMOUNT REQUESTED:

\$117,788.00

SOURCE:

☒ Federal ☐ State ☐ Other: \_\_\_\_\_

LOCAL MATCHING FUNDS REQUESTED:

☒ No

☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ \_\_\_\_\_

☐ In-Kind Amount \$ \_\_\_\_\_

LIST SPECIFIC IN-KIND CONTRIBUTIONS

## PROJECT DESCRIPTION

(If additional space is needed, attachments may be used)

U.S. Department of Education Rural Low-Income Schools Program (RLIS) is for districts that serve 20 percent or more of children ages 5-17 from families with incomes below the poverty line. District is to align activities to help all students meet the challenging state academic standards.

## HOW WILL FUNDS BE USED

(If additional space is needed, attachments may be used)

The funds will be used to assist schools in Multi-Tiered System of Supports (MTSS), support improving basic programs, improve educational services, purchase web-based software licenses, and provide professional development for instructional staff members.

SUBMITTED BY: Traci Wheeler DATE: April 6, 2021

**GRANT PROPOSAL SUMMARY  
REQUEST FOR BOARD APPROVAL**

Board  
Approval Status

(MUST BE TYPED)

**NAME OF GRANT PROPOSAL:** *High-Quality Curriculum for Reading*

**TYPE OF GRANT:**

☒ New ☐ Continuation ☐ Amendment ☒ Entitlement ☐ Competitive

**CONTACT PERSON:** *Traci Wheeler*

**CONTACT PHONE NUMBER:** *904-259-6776*

**AMOUNT REQUESTED:** *\$36,950.00*

**SOURCE:** ☒ Federal ☐ State ☐ Other: \_\_\_\_\_

**LOCAL MATCHING FUNDS REQUESTED:**

☒ No

☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ \_\_\_\_\_  
☐ In-Kind Amount \$ \_\_\_\_\_

**LIST SPECIFIC IN-KIND CONTRIBUTIONS**

**PROJECT DESCRIPTION**

*(If additional space is needed, attachments may be used)*

*The purpose of this grant is to support local education agencies (LEAs) with high-quality reading curriculum that is evidence-based, targeted to elementary schools, and implemented for K-3 students who have been identified with a deficiency in reading and need instructional support.*

**HOW WILL FUNDS BE USED**

*(If additional space is needed, attachments may be used)*

*These funds will be used to purchase web-based programs, to purchase summer take-home book packs for students, to purchase a supplemental literacy intervention program for third grade students, and to purchase books from Florida's new B.E.S.T. English Language Arts (ELA) Standards book lists for Kindergarten through Grade 3 classrooms.*

**SUBMITTED BY:** *Traci Wheeler* **DATE:** *April 7, 2021*



**GRANT PROPOSAL SUMMARY  
REQUEST FOR BOARD APPROVAL**

Board  
Approval Status

(MUST BE TYPED)

**NAME OF GRANT PROPOSAL:** *AEFL-Corrections Education Project*

**TYPE OF GRANT:**

☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

**CONTACT PERSON:** *Carrie Dopson, Director of Adult Education*

**CONTACT PHONE NUMBER:** *(904) 259-0408*

**AMOUNT REQUESTED:** *\$2490.00*

**SOURCE:** ☒ Federal ☐ State ☐ Other: \_\_\_\_\_

**LOCAL MATCHING FUNDS REQUESTED:**

☒ No

☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ \_\_\_\_\_  
☐ In-Kind Amount \$ \_\_\_\_\_

**LIST SPECIFIC IN-KIND CONTRIBUTIONS**

*N/A*

**PROJECT DESCRIPTION**

*(If additional space is needed, attachments may be used)*

*This amendment is submitted to add the object code #0643 Capitalized Computer Hardware and Technology-Related Infrastructure and move funds to purchase an Aztec Companion hardware for our corrections program at Baker Correctional Institute, allowing our correctional students access to Aztec software. Funds would be moved from object code #0120 to #0643 in the amount of \$2490.00. At this time there is only one teacher going into the correction facility due to the pandemic.*

**HOW WILL FUNDS BE USED**

*(If additional space is needed, attachments may be used)*

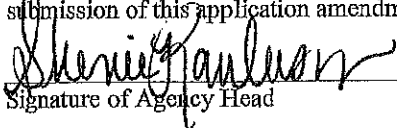
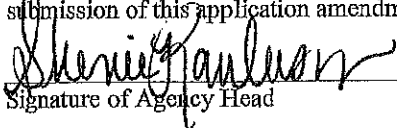
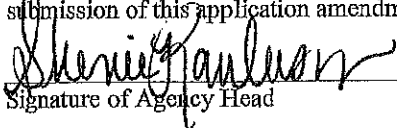
*The funds will be used to purchase the hardware that is needed to allow corrections students to access the Aztec programs since internet isn't allowed in the facility.*

SUBMITTED BY: *Carrie Dopson*

DATE: *4/7/21*

# FLORIDA DEPARTMENT OF EDUCATION

## PROJECT AMENDMENT REQUEST

<b>Please return to:</b>  Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	<b>A) Agency Name:</b>  Baker County School District	<b>DOE USE ONLY</b>  Date Received				
<b>B) Program Name: Adult Education and Family Literacy Corrections Education Programs</b> Fiscal Year 2020-2021 _____  <b>TAPS Number: 21B021</b>		<b>Project Number (DOE Assigned)</b>  020-1911B-1CC01				
<b>C) Amendment Type</b>  <input type="checkbox"/> Program <input checked="" type="checkbox"/> Budget  <b>Amendment Number: <u>± 2</u></b>	<b>D) Amendment Request Contact Information</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> <b>Contact Name:</b>            Carrie Dopson         </td> <td style="width: 40%;"> <b>Telephone Numbers:</b> 904-259-0408         </td> </tr> <tr> <td> <b>Mailing Address:</b>            418 S. 8<sup>th</sup> Street, Macclenny, FL         </td> <td> <b>E-mail Addresses:</b>            carrie.dopson@bakerc12.org         </td> </tr> </table>		<b>Contact Name:</b> Carrie Dopson	<b>Telephone Numbers:</b> 904-259-0408	<b>Mailing Address:</b> 418 S. 8 <sup>th</sup> Street, Macclenny, FL	<b>E-mail Addresses:</b> carrie.dopson@bakerc12.org
<b>Contact Name:</b> Carrie Dopson	<b>Telephone Numbers:</b> 904-259-0408					
<b>Mailing Address:</b> 418 S. 8 <sup>th</sup> Street, Macclenny, FL	<b>E-mail Addresses:</b> carrie.dopson@bakerc12.org					
<b>E) Required Signature and Certification</b>						
<p>I, <u>Sherrie Raulerson</u>, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.</p> <table style="width: 100%;"> <tr> <td style="width: 35%; text-align: center;">             Signature of Agency Head         </td> <td style="width: 35%; text-align: center;"> <u>Superintendent</u>            Title         </td> <td style="width: 30%; text-align: center;"> <u>3/04/2021</u>            Date         </td> </tr> </table>			 Signature of Agency Head	<u>Superintendent</u> Title	<u>3/04/2021</u> Date	
 Signature of Agency Head	<u>Superintendent</u> Title	<u>3/04/2021</u> Date				
<b>F) Narrative</b>						
<p>This amendment is submitted to add the object code #0643 Capitalized Computer Hardware and Technology-Related Infrastructure and move funds to purchase an Aztec Companion hardware for our Corrections program at Baker Correctional Institute, allowing our correctional students access to <u>Aztec software</u>. Funds would be moved from object code #0120 to object code #0643 in the amount of \$2490.00. At this time there is only one teacher going into the correction facility due to the pandemic.</p>						

A) Baker County School District  
District/Agency Name

B) 020-1911B-1CC01 / 21B021  
Project Number TAPS Number

C) 1 2  
Amendment Number

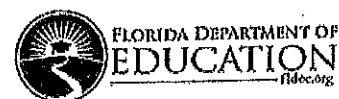
## FLORIDA DEPARTMENT OF EDUCATION BUDGET AMENDMENT NARRATIVE FORM

D) Total Project Amount Currently Approved \$ <u>\$60,020</u>	E) Total Project Amount resulting from this Budget Amendment \$ <u>\$60,020</u>
--	--

**F) Line Item Description**

FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE	AMOUNT INCREASE	AMOUNT DECREASE
5400	0643	Capitalized Computer Hardware and Technology-Related Infrastructure <small>EXTRA SOFTWARE</small>		\$2490.00	
5400	0120	Salaries for 4 part time teachers at the BCI site for the purpose of conducting Adult Basic Education (ABE) and GED® preparation classes. Salary for 1 part time Career Pathways Counselor to provide career planning and counseling services to students			\$2490.00
				\$2490.00	\$2490.00

Total                      Total



# GRANT PROPOSAL SUMMARY REQUEST FOR BOARD APPROVAL

Board  
Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL: *Strengthening Career & Technical Education  
for the 21<sup>st</sup> Century Act-Perkins V Secondary*

TYPE OF GRANT:

☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON: *Carrie Dopson*

CONTACT PHONE NUMBER: *(904) 259-0408*

AMOUNT REQUESTED: *6156<sup>00</sup>*

SOURCE: ☒ Federal ☐ State ☐ Other: \_\_\_\_\_

LOCAL MATCHING FUNDS REQUESTED:

☒ No  
☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ \_\_\_\_\_  
☐ In-Kind Amount \$ \_\_\_\_\_

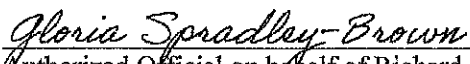

LIST SPECIFIC IN-KIND CONTRIBUTIONS  
*N/A*

PROJECT DESCRIPTION  
(If additional space is needed, attachments may be used)

HOW WILL FUNDS BE USED  
(If additional space is needed, attachments may be used)  
*Transferring funds from object line code 0730 to Object Line Code 0641  
Capitalized Equipment for Culinary Class. Industrial Refrigerator.*


SUBMITTED BY: *Carrie Dopson* DATE: *04/07/2021*  
*Carrie Dopson* *4/7/21*

**Florida Department of Education  
Project Award Notification**

<b>1 PROJECT RECIPIENT</b> Baker County School District	<b>2 PROJECT NUMBER</b> 020-1611B-1CS01
<b>3 PROJECT/PROGRAM TITLE</b> Strengthening Career & Technical Education for the 21st Century Act-Perkins V Secondary Sec. 131  <div style="text-align: right;"><b>TAPS 21B004</b></div>	<b>4 AUTHORITY</b> <b>84.048A Perkins V Title I; Workforce Investment Act USDE or Appropriate Agency</b>  FAIN#: V048A200009
<b>5 AMENDMENT INFORMATION</b> Amendment Number: 3 Type of Amendment: Budgetary Effective Date: 03/05/2021	<b>6 PROJECT PERIODS</b>  Budget Period: 07/01/2020 - 06/30/2021 Program Period: 07/01/2020 - 06/30/2021
<b>7 AUTHORIZED FUNDING</b> Current Approved Budget: \$54,940.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$54,940.00	<b>8 REIMBURSEMENT OPTION</b> Federal Cash Advance
<b>9 TIMELINES</b> <ul style="list-style-type: none"> <li>Last date for incurring expenditures and issuing purchase orders: <span style="float: right;"><u>06/30/2021</u></span></li> <li>Date that all obligations are to be liquidated and final disbursement reports submitted: <span style="float: right;"><u>08/20/2021</u></span></li> <li>Last date for receipt of proposed budget and program amendments: <span style="float: right;"><u>05/31/2021</u></span></li> <li>Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:</li> <li>Date(s) for program reports:</li> <li>Federal Award Date : <span style="float: right;"><u>07/01/2020</u></span></li> </ul>	
<b>10 DOE CONTACTS</b> Program: Nicholas Key Phone: (850) 245-9041 Email: <a href="mailto:Nicholas.Key@fldoe.org">Nicholas.Key@fldoe.org</a> Grants Management: Unit B (850) 245-0496	<div style="display: flex; justify-content: space-between;"> <div> <b>Comptroller Office</b>            Phone: (850) 245-0401         </div> <div> <b>Duns#: 195771472</b>  <b>FEIN#: F596000509001</b> </div> </div>
<b>11 TERMS AND SPECIAL CONDITIONS</b> <ul style="list-style-type: none"> <li>This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.</li> <li>For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.</li> <li>All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.</li> <li>Other: <b>Only 25% of the "Current Approved Budget" in block 7 is authorized for obligating or expending during the first quarter period of July 1, 2020 through September 30, 2020. The balance of the allocation (75%) and any unexpended funds from the first quarter will be available October 1, 2020 through June 30, 2021.</b></li> </ul>	
<b>12 APPROVED:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;">             Authorized Official on behalf of Richard Corcoran            Commissioner of Education         </div> <div style="width: 45%; text-align: center;">           03-15-2021            Date of Signing         </div> <div style="width: 10%; text-align: right;">   <small>FLORIDA DEPARTMENT OF EDUCATION fldoe.org</small> </div> </div>	

# FLORIDA DEPARTMENT OF EDUCATION

## PROJECT AMENDMENT REQUEST

<b>Please return to:</b>  Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	<b>A) Agency Name:</b>  Baker County School District	<b>DOE USE ONLY</b>  Date Received 3/5/21PVW				
<b>B) Program Name:</b> <u>Strengthening Career &amp; Technical Education for the 21<sup>st</sup> Century Act-Perkins V Secondary</u>		<b>Project Number (DOE Assigned)</b>  020-1611B-1CSD1				
<b>TAPS Number:</b> 21B004						
<b>C) Amendment Type</b>  <input type="checkbox"/> Program <input checked="" type="checkbox"/> Budget  <b>Amendment Number:</b> <u>3</u>	<b>D) Amendment Request Contact Information</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> <b>Contact Name:</b>            Carrie Dopson         </td> <td style="width: 40%;"> <b>Telephone Numbers:</b>            904-259-0408         </td> </tr> <tr> <td> <b>Mailing Address:</b>            418 S. 8<sup>th</sup> Street, Macclenny, FL 32063         </td> <td> <b>E-mail Addresses:</b> </td> </tr> </table>		<b>Contact Name:</b> Carrie Dopson	<b>Telephone Numbers:</b> 904-259-0408	<b>Mailing Address:</b> 418 S. 8 <sup>th</sup> Street, Macclenny, FL 32063	<b>E-mail Addresses:</b>
<b>Contact Name:</b> Carrie Dopson	<b>Telephone Numbers:</b> 904-259-0408					
<b>Mailing Address:</b> 418 S. 8 <sup>th</sup> Street, Macclenny, FL 32063	<b>E-mail Addresses:</b>					
<b>E) Required Signature and Certification</b>						
<p>I, <u>Sherrie Raulerson</u>, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%;">             Signature of Agency Head         </div> <div style="width: 30%; text-align: center;"> <u>Superintendent</u>            Title         </div> <div style="width: 30%; text-align: right;"> <u>3/2/21</u>            Date         </div> </div>						
<b>F) Narrative</b>						
<p>This amendment is submitted to add the object code #0641 Capitalized Furniture, Fixtures, and Equipment over \$750 and move funds to purchase a new refrigerator for our Culinary program at Baker County High School. Funds would be moved from object code #0730 to object code #641 in the amount of \$5655.85. The refrigerator in the Culinary program unexpectedly stopped working and a new one is needed in order to store items needed for the course.</p>						

**Florida Department of Education  
Division of Career and Adult Education**

**PROJECTED EQUIPMENT PURCHASES FORM**

Equipment projected to be purchased from this grant must be submitted on this form or in a format that contains the information appearing on this form.

A) Baker County School District  
Name of Eligible Recipient

TAPS Number  
21B004

B) 020-1611B-1CS01  
Project Number (DOE USE ONLY)

Agencies are accountable for all equipment purchased using grant funds including those below the agencies threshold.

**PROJECTED EQUIPMENT PURCHASES**

(Cells will expand when text is typed.)

ITEM #	FUNCTION CODE	OBJECT CODE	ACCOUNT TITLE	DESCRIPTION	SCHOOL / PROGRAM	NUMBER OF ITEMS	ITEM COST (\$)	TOTAL AMOUNT (\$)
	A	B	C	D	E	F	G	H
1	5300	641	Capitalized Furnishing, Fixtures and Equipment over \$750	Horizon Series Refrigerator, Reach-In, three-section 68.93 cu ft. Refrigerator	8800500	1	\$5656.	\$5656
2								
3								
4								
5								
6								
7								
8								
9								
10								

**Inventory Guidelines**

The following elements are required on the inventory of all equipment purchased.

2 C.F.R. 200, Uniform Guidance, 200.313 Equipment: Property records must be maintained that include a description of the property, a serial number or other identification number, the source funding for the property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

State Requirements for Inventory elements are located in Rule 69I-72.003, Florida Administrative Code, Recording of Property.

**GRANT PROPOSAL SUMMARY  
REQUEST FOR BOARD APPROVAL**

Board  
Approval Status

(MUST BE TYPED)

**NAME OF GRANT PROPOSAL**

*Strengthening Career & Technical Education  
for the 21<sup>st</sup> Century Act-Perkins V Secondary*

**TYPE OF GRANT:**

☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

**CONTACT PERSON:**

*Carrie Dopson*

**CONTACT PHONE NUMBER:**

*(904) 259-0408*

**AMOUNT REQUESTED:**

*\$3373.00*

**SOURCE:**

☒ Federal ☐ State ☐ Other: \_\_\_\_\_

**LOCAL MATCHING FUNDS REQUESTED:**

☒ No

☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ \_\_\_\_\_  
☐ In-Kind Amount \$ \_\_\_\_\_

**LIST SPECIFIC IN-KIND CONTRIBUTIONS**

*N/A*

**PROJECT DESCRIPTION**

*(If additional space is needed, attachments may be used)*

**HOW WILL FUNDS BE USED**

*(If additional space is needed, attachments may be used)*

*Requesting rollover money. Only 25% of the current approved budget was approved for obligating or expending during the first quarter period July 1, 2020 through September 30, 2020. The balance of the allocation (75%) and any unexpected funds from the Quarter was available October 1, 2020. Funds to be used for Welch Allyn PROPAQ EKG Machine for Health Science Class and 36" Commercial Gas Flat Iron Griddle for Culinary Class at BCHS.*

**SUBMITTED BY:** *Carrie Dopson*

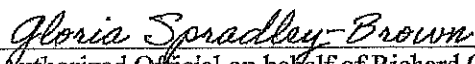

**DATE:** *04/07/2021*

*Carrie Dopson*

*4/7/21*

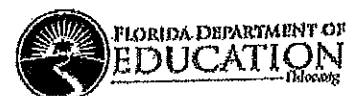


**Florida Department of Education  
Project Award Notification**

<b>1 PROJECT RECIPIENT</b> Baker County School District	<b>2 PROJECT NUMBER</b> 020-1611B-1CS01		
<b>3 PROJECT/PROGRAM TITLE</b> Strengthening Career & Technical Education for the 21st Century Act-Perkins V Secondary Sec. 131  <div align="right"><b>TAPS 21B004</b></div>	<b>4 AUTHORITY</b> 84.048A Perkins V Title I; Workforce Investment Act USDE or Appropriate Agency  FAIN#: V048A200009		
<b>5 AMENDMENT INFORMATION</b> Amendment Number: 5 Type of Amendment: Increase Effective Date: 03/12/2021	<b>6 PROJECT PERIODS</b>  Budget Period: 07/01/2020 - 06/30/2021 Program Period: 07/01/2020 - 06/30/2021		
<b>7 AUTHORIZED FUNDING</b> Current Approved Budget: \$54,940.00 Amendment Amount: \$3,373.00 Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$58,313.00	<b>8 REIMBURSEMENT OPTION</b> Federal Cash Advance		
<b>9 TIMELINES</b> <ul style="list-style-type: none"> <li>• Last date for incurring expenditures and issuing purchase orders: <span style="float: right;"><u>06/30/2021</u></span></li> <li>• Date that all obligations are to be liquidated and final disbursement reports submitted: <span style="float: right;"><u>08/20/2021</u></span></li> <li>• Last date for receipt of proposed budget and program amendments: <span style="float: right;"><u>05/31/2021</u></span></li> <li>• Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:</li> <li>• Date(s) for program reports:</li> <li>• Federal Award Date : <span style="float: right;"><u>07/01/2020</u></span></li> </ul>			
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<b>11 TERMS AND SPECIAL CONDITIONS</b> <ul style="list-style-type: none"> <li>• This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.</li> <li>• For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.</li> <li>• All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.</li> <li>• Other: Only 25% of the "Current Approved Budget" in block 7 is authorized for obligating or expending during the first quarter period of July 1, 2020 through September 30, 2020. The balance of the allocation (75%) and any unexpended funds from the first quarter will be available October 1, 2020 through June 30, 2021.</li> </ul>			
<b>12 APPROVED:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 45%;">             Authorized Official on behalf of Richard Corcoran            Commissioner of Education         </div> <div style="width: 45%; text-align: center;">           03-25-2021            Date of Signing         </div> <div style="width: 10%; text-align: right;">  <div style="font-size: small;">             FLORIDA DEPARTMENT OF  <b>EDUCATION</b>              fldoe.org           </div> </div> </div>			

# FLORIDA DEPARTMENT OF EDUCATION PROJECT AMENDMENT REQUEST

<b>Please return to:</b>  Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	<b>A) Agency Name:</b>  Baker County School District	<b>DOE USE ONLY</b>  Date Received 3/12/21 PVW				
<b>B) Program Name:</b> <u>Strengthening Career &amp; Technical Education for the 21<sup>st</sup> Century Act-Perkins V Secondary</u>		<b>Project Number (DOE Assigned)</b>  020-1611B-1CS01				
<b>TAPS Number:</b> <u>21B004</u>						
<b>C) Amendment Type</b>  <input type="checkbox"/> Program <input checked="" type="checkbox"/> Budget  <b>Amendment Number:</b> <u>5</u>	<b>D) Amendment Request Contact Information</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> <b>Contact Name:</b>            Carrie Dopson         </td> <td style="width: 40%;"> <b>Telephone Numbers:</b>            904-259-0408         </td> </tr> <tr> <td> <b>Mailing Address:</b>            418 S. 8<sup>th</sup> Street, Macclenny, FL 32063         </td> <td> <b>E-mail Addresses:</b> </td> </tr> </table>		<b>Contact Name:</b> Carrie Dopson	<b>Telephone Numbers:</b> 904-259-0408	<b>Mailing Address:</b> 418 S. 8 <sup>th</sup> Street, Macclenny, FL 32063	<b>E-mail Addresses:</b>
<b>Contact Name:</b> Carrie Dopson	<b>Telephone Numbers:</b> 904-259-0408					
<b>Mailing Address:</b> 418 S. 8 <sup>th</sup> Street, Macclenny, FL 32063	<b>E-mail Addresses:</b>					
<b>E) Required Signature and Certification</b>						
<p>I, <u>Sherrie Raulerson</u>, as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 35%;">            Signature of Agency Head         </div> <div style="width: 35%; text-align: center;"> <u>Superintendent</u>            Title         </div> <div style="width: 25%; text-align: right;"> <u>3/11/21</u>            Date         </div> </div>						
<b>F) Narrative</b>						
<p>This amendment is submitted to add rollover funds to Object code #0641 Capitalized Furniture, Fixtures, and Equipment over \$750 \$1500 added to Object code #641 will be used to purchase a portable EKG/BP/Pulse/Ox/Res. monitor for Health Science program at Baker County High School. The remaining funds will be used to replace broken and obsolete equipment in the Culinary program, including replacing a Commercial Gas Flat Iron Griddle.</p>						



**Florida Department of Education  
Division of Career and Adult Education**

**PROJECTED EQUIPMENT PURCHASES FORM**

Equipment projected to be purchased from this grant must be submitted on this form or in a format that contains the information appearing on this form.

A) Baker County School District  
Name of Eligible Recipient

**TAPS Number**  
**21B004**

B) 020-1611B-1CS01  
Project Number (DOE USE ONLY)

Agencies are accountable for all equipment purchased using grant funds including those below the agencies threshold.

**PROJECTED EQUIPMENT PURCHASES**  
(Cells will expand when text is typed.)

ITEM #	FUNCTION CODE	OBJECT CODE	ACCOUNT TITLE	DESCRIPTION	SCHOOL / PROGRAM	NUMBER OF ITEMS	ITEM COST (\$)	TOTAL AMOUNT (\$)
	A	B	C	D	E	F	G	H
1	5300	641	Capitalized Furniture, Furnishing and Equipment over \$750	Welch Allyn PROPAQ Encore complete unit	Baker County High School	1	1500	1500.00
2	5300	641	Capitalized Furniture, Furnishing and Equipment over \$750	36"Commercial Gas Flat Iron Griddle	Baker County High School	1	1873	1873.00
3								
4								
5								
6								
7								3373.00

**Inventory Guidelines**

The following elements are required on the inventory of all equipment purchased.

2 C.F.R. 200, Uniform Guidance, 200.313 Equipment: Property records must be maintained that include a description of the property, a serial number or other identification number, the source funding for the property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

State Requirements for inventory elements are located in Rule 69I-72.003, Florida Administrative Code, Recording of Property.

Does the agency's inventory system contain all required federal and state elements listed above?    ☒ YES    ☐ NO

# GRANT PROPOSAL SUMMARY REQUEST FOR BOARD APPROVAL

Board  
Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	Strengthening Career & Technical Education for the 21 <sup>st</sup> Century Act-Perkins V Secondary
------------------------	--

## TYPE OF GRANT:

☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON:	Carrie Dopson
-----------------	---------------

CONTACT PHONE NUMBER:	(904) 259-0408
-----------------------	----------------

AMOUNT REQUESTED:	0 ✓
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SOURCE: ☒ Federal ☐ State ☐ Other: \_\_\_\_\_

## LOCAL MATCHING FUNDS REQUESTED:

☒ No  
☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ \_\_\_\_\_  
☐ In-Kind Amount \$ \_\_\_\_\_



LIST SPECIFIC IN-KIND CONTRIBUTIONS
N/A

PROJECT DESCRIPTION (If additional space is needed, attachments may be used)

HOW WILL FUNDS BE USED (If additional space is needed, attachments may be used)
This is an Extension of Project Period through 08/31/2021

SUBMITTED BY: Carrie Dopson DATE: 04/07/2021  
*Carrie Dopson* *4/7/21*

**Florida Department of Education  
Project Award Notification**

<b>1 PROJECT RECIPIENT</b> Baker County School District	<b>2 PROJECT NUMBER</b> 020-1611B-1CS01	
<b>3 PROJECT/PROGRAM TITLE</b> Strengthening Career & Technical Education for the 21st Century Act-Perkins V Secondary Sec. 131  <p align="center"><b>TAPS 21B004</b></p>	<b>4 AUTHORITY</b> <b>84.048A Perkins V Title I; Workforce Investment Act USDE or Appropriate Agency</b>  FAIN#: V048A200009	
<b>5 AMENDMENT INFORMATION</b> Amendment Number: 6 Type of Amendment: No Cost Extension Effective Date: 03/12/2021	<b>6 PROJECT PERIODS</b>  Budget Period: 07/01/2020 - 08/31/2021 Program Period: 07/01/2020 - 08/31/2021	
<b>7 AUTHORIZED FUNDING</b> Current Approved Budget: \$58,313.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$58,313.00	<b>8 REIMBURSEMENT OPTION</b> Federal Cash Advance	
<b>9 TIMELINES</b> <ul style="list-style-type: none"> <li>• Last date for incurring expenditures and issuing purchase orders: <u>08/31/2021</u></li> <li>• Date that all obligations are to be liquidated and final disbursement reports submitted: <u>10/20/2021</u></li> <li>• Last date for receipt of proposed budget and program amendments: <u>08/01/2021</u></li> <li>• Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400:</li> <li>• Date(s) for program reports:</li> <li>• Federal Award Date : <u>07/01/2020</u></li> </ul>		
<b>10 DOE CONTACTS</b> <b>Program:</b> Nicholas Key <b>Phone:</b> (850) 245-9041 <b>Email:</b> <a href="mailto:Nicholas.Key@fldoe.org">Nicholas.Key@fldoe.org</a> <b>Grants Management:</b> Unit B (850) 245-0496	<b>Comptroller Office</b> <b>Phone:</b> (850) 245-0401	<b>Duns#:</b> 195771472 <b>FEIN#:</b> F596000509001
<b>11 TERMS AND SPECIAL CONDITIONS</b> <ul style="list-style-type: none"> <li>• This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference.</li> <li>• For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project.</li> <li>• All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification.</li> </ul>		
<b>12 APPROVED:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">         Authorized Official on behalf of Richard Corcoran        Commissioner of Education     </div> <div style="text-align: center;">       04-05-2021        Date of Signing     </div> <div style="text-align: right;">        FLORIDA DEPARTMENT OF  <b>EDUCATION</b>  <small>fldoe.org</small> </div> </div>		



# Baker County Public Schools

## Title I and Special Programs District Office

312 South Boulevard East  
Macclenny, Florida 32063  
(904) 259-6776



March 31, 2021

Sherrie Raulerson, Superintendent  
Baker County School District  
270 South Boulevard East  
Macclenny, FL 32063

Dear Superintendent Raulerson,

I respectfully request that the attached agreement with The School Board of Seminole County on behalf of the East Coast Technical Assistance Center (ECTAC) be placed on the School Board Meeting Agenda for board approval. This agreement provides customized technical assistance to Baker County Title I and other specified Elementary and Secondary Education Act (ESEA) programs in the implementation of federal programs.

The East Coast Technical Assistance Center membership is a valuable, cost-effective service. The annual cost of \$4,400.00 for our district is less than a private consultant providing the same level of support. The membership fee also includes registration for the Fall and Spring ECTAC forums.

Please contact me if you have any questions or need additional information.

Thank you for your consideration of this request.

Sincerely,

Traci Wheeler  
Director of Accountability and Special Programs



AGREEMENT BETWEEN  
THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, O/B/O  
EAST COAST TECHNICAL ASSISTANCE CENTER  
AND  
THE SCHOOL BOARD OF BAKER COUNTY, FLORIDA

This Agreement ("Agreement") is entered into between The School Board of Seminole County, Florida, located at 400 E. Lake Mary Blvd., Sanford, Florida 32773-7127 and The School Board of Baker County, Florida, (hereinafter called Member District), located at 392 South Blvd. East, Macclenny, Florida, 32063.

WHEREAS, The School Board of Seminole County, Florida on behalf of the East Coast Technical Assistance Center (ECTAC) provides support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) programs in the State of Florida; and

WHEREAS, the Member District wishes to enter into an agreement with The School Board of Seminole County, Florida, for support and technical assistance regarding its Title I and other ESEA programs.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. Term. This Agreement shall commence on the last date of approval by a party and shall terminate on June 30, 2022. Thereafter, the Agreement may be renewed for additional annual terms upon the mutual written consent of both parties.
2. Payment. The Member District agrees to pay to The School Board of Seminole County, Florida, the amount of \$4,400.00 for services provided under this Agreement. The School Board of Seminole County, Florida, shall submit an invoice and the Member District shall remit payment within forty-five (45) days of the invoice date.
3. Scope. In consideration of the payment set forth in paragraph 2 above, ECTAC shall provide support and technical assistance to the Title I and other specified ESEA programs of the Member District. This support and technical assistance shall include specific program activities and deliverables in support of the approved district Title I Project Applications as appropriate, and other services to be provided which are specified and attached hereto as Exhibit "A" and incorporated by reference. See also Exhibit "B", Operational Procedures incorporated herein by reference.
4. Termination. Either party may terminate this Agreement with or without cause upon 30 days' written notice to the other party. In the event of termination, The School Board of Seminole County, Florida, shall immediately cease providing services as described in paragraph 3 above, and the Member District shall be entitled to a pro rata refund of funds paid in advance for the 2021-2022 school year, pursuant to paragraph 2 above.

5. Background Screening. ECTAC acknowledges that all of its staff, employees, and/or agents which are permitted access on school grounds within Member District when students are present, or which have any direct contact with students, shall at all times be within line-of-sight supervision by Member District.

6. Governing Law. This Agreement shall be construed in accordance with the laws of the State of Florida. Any dispute with respect to this agreement is subject to the laws of Florida. Venue for any action shall be in the Circuit Court, Eighteenth Judicial Circuit, Seminole County, Florida.

7. Mutual Indemnification. Subject to the limitations of §768.28 Florida Statute, each party to this agreement shall defend, indemnify and hold harmless the other party against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts or omissions, or willful misconduct of the indemnifying party's employees, agents, or officers to the extent that such acts are performed within the scope of the indemnifying party's employment or agency. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable.

8. Notice. All notices required under this Agreement shall be in writing, and shall be sent by certified mail, return receipt requested or hand delivery. Notice given in any manner shall be effective only if and when received by the party to be notified. All notices to be given to the parties shall be sent to or delivered at the addresses set forth below:

If to School Board of Seminole County:

Walt Griffin, Ed.D., Superintendent  
The School Board of Seminole County, Florida  
400 E. Lake Mary Blvd  
Sanford, FL 32773-7127

With a copy to:

Mrs. Marjorie Murray, Director  
East Coast Technical Assistance Center  
400 E. Lake Mary Blvd.  
Sanford, FL 32773-7127

If to Member District:

Sherrie E. Raulerson, Superintendent  
The School Board of Baker County, Florida  
392 South Blvd. East  
Macclenny, FL 32063

With a copy to:

Traci Wheeler, Director  
Accountability and Special Programs  
312 South Blvd. East  
Macclenny, FL 32063

By giving the other party at least fifteen (15) days written notice, each party shall have the right to change its address and the name of its representative for notice purposes.

9. Entire Agreement. This Agreement constitutes the entire Agreement between the parties with respect to the matters covered by this Agreement. All prior negotiations, representations, and agreements not incorporated in this Agreement are canceled. This Agreement can be modified or amended only by a written document duly executed by the parties or their duly appointed representatives.



10. Authorization. Each party warrants and represents with respect to itself that neither the execution of this Agreement nor the performance of its obligations under this Agreement shall violate any legal requirement or other commitment or restriction to which it is a party or by which it is bound. Each party also warrants and represents, with respect to itself, that the execution of this Agreement and the performance of its obligations under this Agreement shall not require any consent, vote, or approval which has not been obtained, or at the appropriate time shall not have been given or obtained. Each party agrees that it has or will continue to have throughout the term of this Agreement the full right and authority to enter into this Agreement and to perform its obligations. Upon written request, each party agrees to supply the other party with evidence of its full right and authority.

11. Access and Retention of Documents. Each party will, upon request, provide access to the other party, the Federal Grantor agency, the Comptroller General of the United States or any of their duly authorized representatives, to any books, documents, papers and records which are directly related to this project. Both parties to this Agreement will retain all records related to the services provided pursuant this Agreement, for five (5) years after the Member District has made final payments and all other matters between the parties in connection with this Agreement, are closed. Further, both parties agree to comply with s.119.0701, F.S., as applicable.

12. Copyrights. The parties are hereby notified that the federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal government purposes: the copyright in any work developed under a grant, subgrant, or agreement under a grant or subgrant; and, any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support. Furthermore, the parties agree that The School Board of Seminole County, Florida, has the right to make copies of any materials, whether in tangible or electronic means or media, that are delivered under the provisions of this Agreement for use within The School District of Seminole County, Florida for purposes related to The School Board of Seminole County, Florida, business, operations, the delivery of the educational program or to comply with the requirements of law, rule, policy or regulation.

13. Debarment. By signing this Agreement, the parties certify, to the best of their knowledge and belief, that they and their principals:

(a) Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by a federal department or agency.

(b) Have not, within the preceding five (5) year period, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or agreement under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

(c) Are not presently indicted or otherwise criminally charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in the preceding paragraph (b).

(d) Have not within the preceding five (5) year period had one (1) or more public transactions (federal, state or local) terminated for cause or default.

(e) Are not presently, nor have been within the last three (3) years, listed on the convicted vendor list.

The parties agree to notify each other within thirty (30) days after the occurrence of any of the events, actions, debarments, proposals, declarations, exclusions, convictions, judgments, indictments, information, or terminations as described in paragraphs (a) – (e) above, with respect to the parties or their principals.

14. Public Records Act/Chapter 119 Requirements. The School Board of Seminole County, Florida and Member District agree to comply with the Florida Public Records Act (Chapter 119, Florida Statutes) to the fullest extent applicable, and shall, if this engagement is one for which services are provided, by doing the following:

(a) The School Board of Seminole County, Florida and Member District shall keep and maintain public records required by the other party to perform the service.

(b) The School Board of Seminole County, Florida and Member District shall upon request from the other party's custodian of public records, provide the requesting party with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed that provided in chapter 119, Florida Statutes or as otherwise provided by law;

(c) The School Board of Seminole County, Florida and Member District shall ensure that public records that are exempt or that are confidential and exempt from the public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the records are not transferred to the other party; and

(d) Upon completion of the contract and at the request of either party, The School Board of Seminole County, Florida and Member District shall transfer to the other party, at no cost, all public records in possession of the other party or keep and maintain the public records as required by law. All records stored electronically must be provided to the requesting party, in a format that is compatible with the information technology systems of the requesting party.

The parties agree that if either party fails to comply with a public records request, then the other party may enforce the Agreement provisions in accordance with the Agreement and as required by Section 119.0701, Florida Statutes.

**IF THE MEMBER DISTRICT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE MEMBER DISTRICT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA'S CUSTODIAN OF PUBLIC RECORDS, CAROLYN BEDSOLE, MANAGER, IS PROJECT MANAGEMENT AT 407-320-0466, CAROLYN\_BEDSOLE@SCPS.K12.FL.US, THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, 400 EAST LAKE MARY BLVD., SANFORD, FLORIDA 32773.**

**IF THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SCHOOL BOARD OF SEMINOLE COUNTY,**

**FLORIDA'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE MEMBER DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, SHERRIE RAULERSON, PUBLIC RECORDS CUSTODIAN AT 904-259-0401, SHERRIE.RAULERSON@BAKERK12.ORG, BAKER COUNTY DISTRICT SCHOOLS, 270 SOUTH BOULEVARD EAST, MACCLENNY, FLORIDA 32063.**

15. Non-Discrimination. The parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this Agreement because of race, age, religion, color, gender, national origin, marital status, disability, sexual orientation or any other basis prohibited by law.

16. Equal Opportunity and Affirmative Action. The parties affirm that they are each equal opportunity and affirmative action employers and shall each comply with all applicable federal, state, and local laws and regulations pertaining thereto.

17. Unauthorized Alien Labor. The parties shall each comply with all federal and state laws, including but not limited to section 448.095, Florida Statutes, prohibiting the hiring and continued employment of aliens not authorized to work in the United States. The parties must not knowingly employ unauthorized aliens and should such violation occur shall be cause for termination of the Agreement. The parties will utilize the E-verify system established by the U.S. Department of Homeland Security to verify the employment eligibility of its new employees hired during the contract term, and will further include in all subcontracts for subcontractors performing work or providing services pursuant to this Agreement the requirement that the subcontractor utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. The parties shall receive and retain an affidavit from the subcontractor stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. A party's knowing failure to comply with this subsection may result in termination of the Agreement.

18. Assignment. Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from Member District.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

**THE SCHOOL BOARD OF  
SEMINOLE COUNTY, FLORIDA:**

By: \_\_\_\_\_  
Karen Almond, Chairman

Date Approved: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Walt Griffin, Ed.D., Superintendent

**THE SCHOOL BOARD OF  
BAKER COUNTY, FLORIDA:**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

## **EXHIBIT A**

### **ECTAC TECHNICAL ASSISTANCE SERVICES**

The purpose of the East Coast Technical Assistance Center is to:

- assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and
- maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

The selective ESEA programs are:

1. Title I, Part A
2. Title I, Part C
3. Title I, Part D
4. Other grant funded programs as they interact with Title I.

The services include:

1. assisting member school districts in:
  - a. the development and implementation of Title I programs consistent with the requirements of The Elementary and Secondary Education Act (ESEA) and the related Florida State Statute.
  - b. the administration of Title I, and building the capacity of Title I district administrators and key staff in the understanding of appropriate laws, rules, regulations, guidance, policies, and best practices through periodic professional development meetings and activities.
  - c. the development and implementation of Title I plans, project applications, and amendments to include schoolwide, targeted assistance, nonpublic, migrant, neglected and delinquent, school improvement, and others as requested.
  - d. effectively utilizing Title I resources, and other resources in the school improvement process.
  - e. the implementation of effective instructional strategies and evidence-based best practices.
  - f. building capacity for the effective engagement of families in the education of their children.
  - g. identifying and recognizing high performing/high poverty schools for the purpose of networking and sharing effective practices across the state.
  - h. accessing other collaborative service providers, such as ESCORT, the Bureau of Federal Educational Programs, the Grants Management Office, other Bureaus and Offices at the Florida Department of Education (FLDOE), Florida Association of State and Federal Education Program Administrators (FASFEP), National Association of Federal Education Program Administrators (NAFEPA), as well as other offices and organizations.
  - i. advocating for the needs of the Local Educational Agencies (LEAs).
  - j. other areas as necessary.
2. providing member meetings including professional development at least three (3) times per year. Services will be provided virtually if face-to-face meetings are not possible.
3. co-sponsoring two (2) forums per year with FASFEP.

## **EXHIBIT B OPERATING PROCEDURES**

The name of the Center is the East Coast Technical Assistance Center (ECTAC). The Center may change its name by a simple majority vote of the membership.

### **Purpose:**

The purpose of ECTAC is to:

- assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and
- maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

### **Members:**

Membership in ECTAC is open to school districts in Florida.

### **Advisory Board:**

An Advisory Board guides the proper development, approval, and execution of the operation of ECTAC.

### **Advisory Board Members:**

The Advisory Board is composed of five (5) administrators that are representative of small, medium, and large school districts comprising the organization. Board members receive no compensation for their services. The number of Board members may be increased by vote of the general membership but will never be less than five (5).

### **Election and Term of Advisory Board Members:**

Election of Advisory Board members will occur prior to the first meeting of the fiscal year. Board members will be elected by a simple majority vote of the membership. The terms are for two (2) years.

Vacancies will be filled by simple majority vote of the membership for the unexpired term. A Board member elected to fill a vacancy will be elected for the unexpired term of his/her predecessor in office and will serve until his/her successor is elected.

A Board member may be removed by a simple majority vote of the membership, at any regularly scheduled or special meeting of the membership, whenever in its judgment the best interests of the organization would be served thereby.

A Board member may resign from the Board at any time by giving notice in writing to the Board at

least thirty (30) days before such resignation. No acceptance of such resignation will be necessary to make it effective.

#### **Quorum of the Advisory Board:**

A simple majority of the Advisory Board members constitutes a quorum for the transaction of business. The act of a simple majority of Advisory Board members present at a meeting at which a quorum is present will be the act of the Board. Each Advisory Board member will have one vote and no proxy will be allowed.

#### **Meetings of the Board:**

An advisory board meeting will be held once a year at a time and location set by the Advisory Board, with additional meetings scheduled as needed. Minutes of the meetings are available upon request.

Action may be taken by the Advisory Board without a meeting if a simple majority of the Board members consent in writing through fax, mail, or by electronic mail to the action. Such actions will be filed with the Board minutes.

#### **Absence of Board Members:**

Each Board member is expected to communicate in advance of all Board meetings stating whether or not he/she is able to attend or participate by conference telephone or other agreed-upon means of communication. Any Board member who is absent from three (3) successive Board meetings will be deemed to have resigned due to non-participation, and his/her position will be declared vacant, unless the Board affirmatively votes to retain that member.

#### **Fiscal Year:**

The fiscal year of the organization will be aligned July 1 to June 30.

#### **Fiscal Agent:**

The School Board of Seminole County, Florida, (SBSC) is the fiscal agent for ECTAC. All employees of ECTAC are employees of SBSC. The interview committees for vacant ECTAC positions will have representation from an ECTAC Member District.

Travel will be approved by the fiscal agent to ensure ECTAC staff travel to Member Districts as well as attend events, meetings, and/or conferences that will benefit the purpose of ECTAC.

SBSC assures that the operation of ECTAC will be excluded from any freeze on vacant positions or travel restrictions that might be imposed by SBSC due to budget shortfalls.

SBSC will charge the ECTAC budget an administrative fee equal to the SBSC approved indirect cost rate. Any additional administrative charges must be requested through and approved by the ECTAC Advisory Board. Other than the administrative fee described above, the ECTAC budget will be used solely for ECTAC purposes. ECTAC will provide an annual budget report to ECTAC Member Districts.

**Agreement:**

An agreement for ECTAC services will be executed annually with ECTAC Member Districts. The agreement will include attachments of the description of services and operating procedures.

**Website:**

An ECTAC website will be established and maintained to provide school districts with information that will facilitate the implementation of Title I program services.

**Representation in State and National Organizations, Committees, and Meetings:**

The ECTAC staff will represent ECTAC Member Districts in state and national organizations, committees, and meetings as appropriate.





# Baker County Public Schools

Sherrie Raulerson, Superintendent of Schools

270 South Boulevard East, Macclenny, Florida 32063

Telephone: (904) 259-6251

www.bakerk12.org

Fax: (904) 259-1387



April 5, 2021

Mrs. Sherrie Raulerson, Superintendent of Schools  
Baker County School Board Members  
270 South Boulevard East  
Macclenny, FL 32063

Dear Superintendent Raulerson and School Board Members:

The purpose of this letter is to request School Board approval to dispose of School Board property #19311 (conference table). This property is broken beyond financially sound repair and will be disposed of when possible.

Please do not hesitate to contact me with any questions.

Sincerely,

Allen Murphy  
Executive Director of Teaching and Learning  
(904) 259-0429

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

#### DISTRICT SCHOOL BOARD MEMBERS

Tiffany McNarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION



# Baker County Public Schools



**Sherrie Raulerson, Superintendent of Schools**

270 South Boulevard East, Macclenny, Florida 32063

Telephone: (904) 259-6251

www.bakerk12.org

Fax: (904) 259-1387

April 5, 2021

Sherrie Raulerson, Superintendent  
Baker County School District  
270 South Boulevard East  
Macclenny, FL 32063

Dear Superintendent Raulerson,

I am requesting approval of the adoption of the following 2021-2022 New (English Language Arts) Instructional Materials:

CollegeBoard Grades 9-12

English Language Arts, English I	978-1-4573-1295-3
English Language Arts, English II	978-1-4573-1296-0
English Language Arts, English III	978-1-4573-1297-7
English Language Arts, English IV	978-1-4573-1298-4

Carnegie Learning (Mirrors and Windows) Grades 7-8

Connecting with Literature – Grade 7	978-1-53383-664-9
Connecting with Literature – Grade 8	978-1-53383-665-6

Amplify Education

Amplify ELA Grade 6	978-1-63602-518-6
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Savvas Learning Company

Florida My View Literacy Grade 5	978-0-134-96543-7
Florida My View Literacy Grade 4	978-0-134-96541-3
Florida My View Literacy Grade 3	978-0-134-96539-0
Florida My View Literacy Grade 2	978-0-134-96537-6
Florida My View Literacy Grade 1	978-0-134-96532-1
Florida My View Literacy Grade K	978-0-134-96526-0

The grade levels noted are for students following our traditional course progression. In some instances, students may take courses in grade levels other than the grade listed. If you have any questions, please call me at 259-0429.

Sincerely,

Allen Murphy

Executive Director of Teaching and Learning

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

**DISTRICT SCHOOL BOARD MEMBERS**

Tiffany McInarnay, District 1 🐾 Richard Dean Griffiths, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION



# Baker County Public Schools

Sherrie Raulerson, Superintendent of Schools

270 South Boulevard East, Macclenny, Florida 32063

Telephone: (904) 259-6251

[www.bakerk12.org](http://www.bakerk12.org)

Fax: (904) 259-1387



April 6, 2021

Sherrie Raulerson, Superintendent  
Baker County School District  
270 South Boulevard East  
Macclenny, FL 32063

Dear Superintendent Raulerson:

I am seeking School Board approval for the attached affiliation agreement between Florida Gateway College and the Baker County School Board. Please see attached agreement for details.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink that reads "Robin Mobley". The signature is fluid and cursive.

Robin Mobley

Associate Superintendent of Human Resources

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

#### DISTRICT SCHOOL BOARD MEMBERS

Tiffany McNarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

# **AFFILIATION AGREEMENT**

THIS AFFILIATION AGREEMENT ("the Agreement") entered into this 1<sup>st</sup> day of July, 2021, by and between Florida Gateway College, hereinafter referred to as "School" whose address is 149 SE College Place, Lake City, Florida, 32025, and the Baker County School District, hereinafter referred to as "School Board" whose address is 392 South Boulevard E, Macclenny, Florida, 32063. The College and School Board are collectively referred to as "Parties."

WHEREAS, School offers to enrolled students a degree program in the field(s) of Early Childhood AS, Early Childhood BS, Elementary Education BS, and Educator Preparation Institute.

WHEREAS, School Board and the College recognize the value and importance to the teaching profession, College teacher education programs and other professional programs, and desire that the public interest be served by ensuring a continuing source of competent and well-trained teaching professionals; and

WHEREAS, the College desires that its students, hereinafter referred to as "Interns" to obtain teaching experience at a public school of the School Board; and

WHEREAS, the School Board desires to provide the necessary facilities for said teaching experience in recognition of the need to educate teaching personnel, under terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

## **I. PURPOSE**

1. The purpose of this Agreement is to provide educational experiences for selected College Interns, which includes all students seeking field experiences under this contract. Interns include Pre-Intern, any field experience prior to the intern semester, and Intern, the semester during which the College student completes the College's professional education program in a School Board under the guidance of a fully certified professional, which take place at the School Board and in which the School Board will participate.
2. Field experiences may include the activities listed and defined below:
  - (a) Observation. Intern observes the classroom activities and does not interact with students.
  - (b) Tutoring. Intern provides one-on-one instruction with School Board students.
  - (c) Classroom Assistant. Intern serves as an aide to the School Board teacher and/or assists the School Board teacher with instruction.

(d) Small Group Instruction. Intern provides instruction to a subgroup of the School Board class.

(e) Whole Class Instruction. Intern provides instruction for the entire School Board class.

(f) Other. Other field experiences acceptable to both parties.

3. The term "School" shall refer to School Board programs, services, or individual locations headed by a principal or other program administrator.

## **II. OBLIGATIONS OF THE COLLEGE**

1. The College shall offer educational programs accredited by appropriate organizations; and will determine standards of education, hours of instruction, learning experiences, administration, matriculation, promotion, and graduation.
2. The College shall keep all records and reports on Intern experiences in accordance with College policy and regulatory requirements.
3. The College shall plan with the School Board administration, in advance, its schedule of Intern assignments to the designated areas, including dates and numbers of Interns.
4. The College agrees to inform Interns that Interns shall be responsible for following the rules and regulations of the School Board, including recognition of the confidential nature of information regarding pupils and their records.
5. The College agrees to assume responsibility for the overall educational experience and grades of the Interns with consideration given to the Cooperating Teacher's assessment and overall evaluation of the Intern.
6. The College shall verify to the School Board staff that each Intern has completed the required academic preparation prior to tentative and final placement.
7. The College staff will be responsible for the coordination and implementation of the Clinical Education Program.
8. The College will assign a College Supervisor who will collaborate with the Cooperating Teacher and will make periodic assessment of Interns' progress as required. For purposes of this Agreement, the term "Cooperating Teacher" shall be defined as the district school educator who is a fully certified teacher, has completed clinical educator training, and successfully demonstrated effective classroom management strategies that consistently result in improved student performance, and has been assigned to supervise the Intern,

working daily to assist in developing the professional growth of the Intern through demonstration of the instruction in teaching skills and attitudes, and working cooperatively with the College Supervisor and /or Area Coordinator in continuing evaluation of the Intern.

9. Interns shall not be considered as employees or agents of the College.
10. The College shall arrange meetings with appropriate School Board staff to review and evaluate the progress of internships, if needed, consistent with School Board staff availability. These meetings can be used for coordination and conflict resolution.
11. The College and its Interns shall obtain individual written approval before beginning any of the activities referred to in Section I of this Agreement. Such written approvals shall be on forms approved by both parties, and shall contain the signatures of all parties required by the form(s). The College and School Board shall use a procedure for placement of Interns that is agreed upon by the School Board Superintendent and the College President, or their respective representatives.

### **III. OBLIGATIONS OF THE SCHOOL BOARD**

1. The School Board shall maintain sole responsibility for the instruction, education, and welfare of its pupils. The School Board shall be responsible for providing adequate staffing necessary to maintain the highest level of quality education for its pupils and appropriate Intern and College staff orientations.
2. The School Board agrees that Interns assigned to it for field experiences are under the supervision, control, and responsibility of the School Board.
3. The School Board shall determine the work location and assignment of Interns in collaboration with the College. Every effort shall be made to develop long term working relationships between teacher education programs and individual schools in order to provide a variety of continuous and coordinated field experiences, consistent with Florida Statutes 1004.04. These relationships may be articulated in written plans and attached to this agreement as addenda with the approval of both parties.
4. In consideration of the School's responsibility for the care and safety of its pupils, the School Board shall retain the right, in its sole discretion, to refuse or discontinue its facilities and services to any Intern or College staff and to remove an Intern or College staff who does not continuously meet the School's professional or other requirements or the requirements of any appropriate authority controlling and directing School Board facilities and services. Interns shall be instructed by the College to promptly and without protest leave an area whenever they are requested to do so by an authorized School Board representative. In the event of a threat to pupil safety, which shall be determined by the

School Board in its sole discretion, the School shall have the right to terminate the intern placement action immediately and shall both verbally and in writing notify the College and the Intern as soon thereafter as is practicable.

5. The School Board shall provide qualified Cooperating Teachers for Interns. Cooperating Teachers shall be resource persons for Interns and College staff. Cooperating Teachers selected by the School Board will: (a) assist in orienting Interns to the school, the classroom, and the pupils; (b) explain all school district policies, rules, and regulations to Interns; (c) provide prompt and substantive feedback to Interns regarding all performance activities and interactions with School Board personnel, pupils, and parents; (d) complete evaluations of Interns' progress and submit them to the College Supervisor, after review with the applicable Intern; (e) immediately inform the College Supervisor of any concerns regarding an Intern; (f) shall establish a time to regularly meet and discuss with Interns their activities, impressions, reflections, and suggestions for goals and areas of improvement; (g) supervise Interns on a daily basis – if the Cooperating Teacher is absent from the school for any reason, a school approved substitute shall be assigned to the classroom. Under no circumstances shall an Intern, even if he/she is certified, serve as the substitute of record during the student teaching experience unless a separate agreement has been negotiated in writing by the School Board and the College.
6. The School Board shall provide to the College and Interns the policies and procedures and other relevant materials necessary to allow Interns and College personnel to function appropriately within the School.
7. Interns assigned to the School Board shall follow the School's protocols for health and safety.
8. Interns shall be under the direct supervision of the Cooperating Teacher during internship responsibilities. A co-teaching model will be implemented during the internship. Co-teaching is defined as: organizing classroom instruction to reduce the student-adult ratio and/or take advantage of two teachers' expertise, skills and knowledge while maintaining continuous student progress. The "solo teaching time of no less than two weeks" if required by the College program, will still be implemented but under the close supervision and direction of the Cooperating Teacher who will assure that student progress is maintained.
9. The School Board shall permit Interns access to the library facilities/curriculum laboratories available to their personnel. Interns may not remove materials from the School Board without appropriate approval.
10. The School Board shall keep confidential and shall not disclose to any person or entity (a) Intern applications; (b) Intern health records or reports; and/or (c) any Intern records as defined in the Family Educational Rights and Privacy Act (FERPA), concerning any Intern participating in the educational experiences provided by the School, unless such disclosure is necessary to meet the requirements of this agreement, is authorized by the Intern or is

ordered by a court of competent jurisdiction. The School Board shall adopt and enforce policies and procedures necessary to protect the confidentiality of the Intern records as defined herein or as otherwise required by law.

11. Interns shall not be considered employees or agents of the School. Interns shall undergo a background screening pursuant to Florida Statutes 1012.32 and 1012.56, and applicable School Board policies and procedures.

#### **IV. INSURANCE**

1. The College agrees that the Interns shall assume personal responsibility for their own medical care and hospitalization.
2. The College shall, through the Florida College Risk Management Consortium and for the duration of their internship experience, maintain professional liability insurance coverage for the Intern of not less than \$2,000,000 per occurrence as assurance of accountability for any such loss, claims, liabilities, or expenses.
3. Interns shall be afforded the protection of law as specified in Florida Statutes 1012.39(3). The College will provide Workers Compensation Insurance for College employees who oversee the internship process.
4. Upon written request, a party shall provide the other party with evidence of insurance coverage mentioned in this section of this Agreement.

#### **V. RESOLUTION OF CONFLICT**

1. The Parties agree to periodically review and discuss the operation of the Agreement to ensure that each Party's objectives hereunder are being satisfied. The Parties shall confer as otherwise necessary to the administration of this Agreement.
2. In cases of conflict between an Intern and a Cooperating Teacher that cannot be resolved, an appeal shall be made to the College Supervisor. If resolution is not achieved, an appeal shall be made to the School Principal or designee. If resolution is not achieved, an appeal shall be made to the College and School Board liaisons. Final resolution of conflicts, if necessary, shall be made by the School Superintendent in consultation with the College's President.

#### **VI. TERM AND NOTICE**



1. The term of this Agreement shall be for one (1) year and shall begin on July 1, 2021 and shall end on June 30, 2022.
2. This Agreement may be terminated at any time by either party hereto, with or without cause upon sixty (60) days written notice to the other party, provided that students currently enrolled in the program shall be permitted to complete the course.
3. Any notices required or permitted under this Agreement by either party to the other shall be made in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to College:

Director of Procurement and Contracts  
Florida Gateway College  
149 SE College Place  
Lake City, Florida 32025

If to School Board:

Ms. Sherrie Raulerson, Superintendent  
Baker County School District  
392 South Boulevard East  
Macclenny, Florida 32063

## **VII. GENERAL PROVISIONS**

1. The Parties agree that neither the School Board nor the College shall on the basis of gender, marital status, race, religion, national origin, age, or disability pursuant to law as set forth in the Americans with Disabilities Act (ADA), be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving Federal financial assistance, except as provided by law.
2. This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between the College and the School Board and their employees, Interns, or agents, but rather is an Agreement by and among the two independent contractors. Each Intern is placed with the School Board in order to receive educational experience as part of the academic curriculum; duties performed by an Intern are not performed as an employee of the School Board but rather in fulfillment of the academic requirements of the educational experience and are performed under direct supervision by School Board personnel. Neither party shall have the power or authority to bind the other in any promise, agreement nor representation other than as specifically provided for in this Agreement. To the extent allowed under state law, neither the School Board nor the College is required to provide workers' compensation coverage for the Interns participating in the educational experience. The College acknowledges that nothing in this Agreement shall be construed to confer any

right upon the College or College personnel to participate in, control, or direct operations at the School. The Parties shall carry all necessary and appropriate insurance for itself, its employees and agents.

3. The College and School Board shall require that each Intern be fingerprinted in accordance with Florida law and School Board policies and procedures, and that results of background screens be known to the School Board prior to placement of the Intern in a district school; pursuant to Florida law, no Intern who fails to meet district criteria for criminal background check or has been convicted of a Level II criminal offense shall be placed into a public school. The School Board reserves the authority to remove from the school grounds and suspend school access to any Intern charged with any disqualifying offense until the completion of the Intern's case disposition.
4. Either party may require that each College Supervisor be fingerprinted in accordance with Florida law and School Board policies and procedures, and that results of background screenings be known to the School Board prior to supervision of an Intern in a district school; pursuant to Florida law, no College Supervisor who fails to meet district criteria for criminal background check or has been convicted of a Level II criminal offense shall be permitted entry into a public school. The School Board reserves the authority to remove from the school grounds and suspend school access to any College Supervisor charged with any disqualifying offense until the completion of the College Supervisor's case disposition.
5. The School Board shall timely notify the College when any College employee or Intern has been involved in a reported incident and the College shall have the opportunity to participate in any on-going investigation and shall have access to any oral or written reports and any other documentation related to the reported incident as allowed under Florida law.
6. The School Board and its employees shall not be entitled to compensation from the College for services or actions of benefit to the College which are part of or related to the educational program.
7. This Agreement constitutes the entire Agreement as to the rights and obligations of the parties hereto and supersedes all prior and contemporaneous agreements and undertaking of the parties, whether oral or written, pertaining to the referenced subject matter.
8. This Agreement may be amended at any time, provided, however, that any amendments, modifications or alterations shall be made only in writing and shall become effective only upon written approval of both the College and the School Board.
9. No waiver or breach of any term or provision of this Agreement shall operate, or be construed to constitute, nor shall be, a waiver of any other breach of this Agreement. All

remedies, either under this Agreement, or by law or otherwise afforded, will be cumulative and alternative. All waivers to be effective shall be in writing and signed by a duly authorized officer of the waiving Party.

10. If any provision of the Agreement is held or determined to be illegal, invalid or unenforceable under any present or future law, and if the rights or obligations of the Parties under this Agreement will not be materially and adversely affected thereby, such provision will be fully severable; this Agreement will be construed and enforced as if such illegal, invalid or unenforceable provision had never complied a part hereof; the remaining provisions of the Agreement will remain in full force and effect will not be affected by the illegal invalid, or unenforceable provision or by its severance here from; and in lieu of such illegal, invalid or unenforceable provision, there will be added automatically as a part of this Agreement a legal, valid and enforceable provision similar to the such illegal, invalid or unenforceable provision.
11. This Agreement is not intended to create any rights or interests for any other person or entity other than the School Board or the College.
12. Each party to this Agreement represents and warrants that (i) it has the full power and authority to enter into this Agreement and to carry out the transactions contemplated hereby applicable to it; and (ii) it has taken all action necessary to authorize the execution, delivery and performance of this Agreement, and this Agreement has been duly executed and delivered to such party.
13. Each Party to this Agreement agrees to comply with all applicable federal, state and local laws, rules and regulations (Laws). In the event of a conflict, the Laws shall take precedent over any provision of the Agreement.
14. This Agreement is governed by and shall be, construed according to the laws of the State of Florida. Venue for any litigation arising out of or in connection with this Agreement shall be in a court of law located in Columbia County, Florida.
15. College and district supervisors shall have required training pursuant to Florida Statutes 1004.04(5).
16. Subject to provisions herein to the contrary, this Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective legal representatives, successors and permitted assigns. No party may assign this Agreement without the prior written consent of the other Party, the consent of which shall be given at the Party's sole discretion.
17. The paragraph headings herein are inserted for convenience only and shall not be construed to limit or modify the scope of any provision to this Agreement.

18. No default, delay or failure to perform on the part of either party shall be considered chargeable, hereunder, if such default, delay or failure to perform is due to causes beyond either party's reasonable control including, but not limited to, strikes, lockouts, or inaction of governmental authorities, epidemics, war, embargoes, fire, earthquakes, acts of God, default of common carrier.
19. This Agreement is entered into voluntarily by the signatories to this Agreement. **IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the date first subscribed above.

BAKER COUNTY SCHOOL DISTRICT

FLORIDA GATEWAY COLLEGE

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson, School Board

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson, Board of Trustees

\_\_\_\_\_  
Date